

Commonwealth Center for Children & Adolescents
Staunton VA

LOCAL HUMAN RIGHTS COMMITTEE

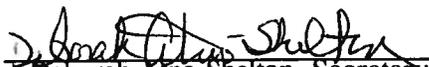
04/17/2012

Present: Jim Strock, LHRC Acting Chair
Deborah Atno-Shelton, LHRC Secretary
Joe Tuell, CCCA Facility Director
Laura Ogden, *Affiliate: Spec. Youth Svcs.*
Michelle Dedrick, *Affiliate: VSDB*
JoAnn Shoemaker, *Affiliate: Family Pres. Svcs.*
Gretchen Wilhelm, *Affiliate: Compass Y&F Svcs.*
Dane Byers, *Affiliate: Crossroads Counseling*
Patrick Stiehm, *Affiliate: VHBC & VSS*
Erin Haw, VOPA

Jennifer Hatter, LHRC Member
Mark Seymour, DBHDS/Advocate
Pam White, CCCA LHRC Liaison
Jim Rankin, *Affiliate: NCG, Inc.-Staunton/H'burg*
Lora Cantwell, *Affiliate: Fam.Educ. Svcs.*
Wendy Little, *Affiliate: Intercept Youth Svcs.-Shen. House*
Kathryn Dickerson, *Affiliate: Liberty Point*
Doris Moore, *Affiliate: People Places-C'ville*
Abby Sorrells, *Affiliate: Intercept Youth Svcs.-Lexington*

Absent: Susan Richardson, LHRC Chair

Minutes Prepared by: Pamela White, CCCA Liaison

Approved by: 
Deborah Atno-Shelton, Secretary

| CURRENT AGENDA | FUTURE AGENDA |
|-------------------------------------|--|
| 1. Call to Order; Review of Minutes | 1. Call to Order; Review of Minutes |
| 2. General: Affiliated Programs | 2. General: Affiliated Programs |
| 3. Advocate's Report | 3. Advocate's Report |
| 4. CCCA Facility Director's Report | 4. CCCA Facility Director's Report |
| 5. Adjourn | 5. The next regular CCCA LHRC meeting has been scheduled for 07/17/2012 @ 6:00pm. |

1. Jim Strock-Acting Chair called the meeting to order with roundtable introductions of all present and a review of the CCCA LHRC minutes of 01/17/12.

Action: The motion was made and seconded that the CCCA LHRC minutes of 01/17/12 be approved as presented; the motion passed unanimously.

2. **Affiliations: Annual Reports**

Patrick Stiehm, *Affiliate: VHBC & VSS* presented the program's Annual Report, which had been provided originally at the November 2011 meeting. At the request of Mark Seymour-DBHDS/Advocate and the CCCA LHRC, Mr. Stiehm provided an updated report and general discussion regarding intensive in-home services and mental health supports.

Doris Moore, *Affiliate: People Places-C'ville* presented the program's Annual Report, noting the continued need for services in 2011. She added that there were no consumer complaints for the reporting period.

Although originally scheduled to present an Annual Report, Lutheran Family Services of Virginia/Minnick is no longer affiliated with the CCCA LHRC.

Laura Ogden, *Affiliate: Spec. Youth Svcs.* presented the program's Annual Report, reviewing information and services provided.

Dane Byers, *Affiliate: Crossroads Counseling* presented the program's Annual Report, providing general information regarding 2011 and reporting no consumer complaints for the period. General discussion among the affiliated programs concerning the VICAP process reaffirmed the need for provider services.

Action: Mr. Seymour reaffirmed the need for accurate Quarterly Reporting of data by affiliated providers to the DBHDS/Office of Human Rights and LHRCs. Motions were made and seconded regarding CCCA LHRC approval of the Annual Reports provided by VHBC & VSS, People Places, Specialized Youth Services, and Crossroads Counseling; they were approved as presented.

3. Mark Seymour-DBHDS/Advocate presented the Advocate's Report, reiterating the need for new member volunteers to serve on LHRCs. He added that the consumer vacancy on the CCCA LHRC continues, although several contacts have been made concerning likely candidates. Mr. Seymour clarified that consumer representatives must have received mental health services which could include counseling within the past 5 years but must be willing to be identified as a "consumer."

Action: Prospective candidates may contact Mr. Seymour or Pam White-CCCA for further information.

4. Joe Tuell-Facility Director presented the Facility Director's Report, stating that the demand for inpatient services continued to be high; he shared that referral calls for admission continue to be triaged to ensure bed availability for high risk youth.

Mr. Tuell presented the Center's patient consent(s) package for CCCA LHRC review, stating that the revised forms were in response to consumer feedback for streamlining items requiring multiple signatures of the patient and guardian/legal representative. No new items or information was included.

Action: Motions were made and seconded regarding CCCA LHRC approval of the consents package, with an update provided once implemented; approved as presented.

5. A motion was made and passed to go into closed session pursuant to VA Code §2.2-3711 for the purpose of considering appointments to and removals from Local Human Rights Committees. Upon reconvening in open session, the CCCA LHRC certified to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Action: The CCCA LHRC recommended that the LHRC application of Susan Richardson be considered by the SHRC for reappointment. Ms. Richardson's current term expires June 30, 2012.

6. The meeting was adjourned.