

Commonwealth Center for Children & Adolescents
Staunton VA
LOCAL HUMAN RIGHTS COMMITTEE
07/20/2010

Present: Susan Richardson, Chair
Deborah Atno-Shelton, Secretary
Don Roe, Ph.D., CCCA Assist. Fac. Dir.
Pam White, CCCA LHRC Liaison
Wendy Little, *Affiliate: Intercept Youth Svcs.*
Melissa Blinn, *Affiliate: People Places-Staunton*
Joe Thompson, *Affiliate: VSDB*
Debbie Clatterbuck, *Prospective Affiliate: Family Education Services*
Kathleen Toms, *Prospective Affiliate: Intercept Youth Svcs-Louisa*

Jim Strock, Vice Chair
Mark Seymour, DBHDS/Advocate
Joe Tuell, CCCA Facility Director
Laura Ogden, *Affiliate: Specialized Youth Svcs*
Jim Rankin, *Affiliate: NCG, Inc., -Staunton*
Greg Czynszczon, *Affiliate: Crossroads Counseling*

Minutes Prepared by: Pamela White, CCCA Liaison

Approved by: 
Deborah Atno-Shelton, Secretary

CURRENT AGENDA	FUTURE AGENDA
1. Call to Order; Review of Minutes	1. Call to Order; Review of Minutes
2. General; Affiliated Programs	2. General; Affiliated Programs
3. Advocate's Report	3. Advocate's Report
4. CCCA Facility Director's Report	4. CCCA Facility Director's Report
5. Adjourn	5. The next regular CCCA LHRC meeting has been scheduled for 09/21/2010 @ 6:00pm.

1. Susan Richardson-Chair called the meeting to order with round table introductions of all present and a review of the CCCA LHRC minutes of 05/18/2010.

Action: The motion was made and seconded that the CCCA LHRC minutes of 05/18/2010 be approved as presented; the motion passed unanimously.

2. **Requests for Program Affiliation:**

- a. Debbie Clatterbuck, *Prospective Affiliate: Family Education Services-Harrisonburg* presented the program for affiliation, citing an educational orientation in services. She provided an overview including history, staffing, and policies specific to human rights. After review and discussion concerning policies specific to the use of restrictive interventions, the CCCA LHRC requested language modifications that Ms. Clatterbuck will incorporate in the revision.

Action: Pending receipt of the amended policies, the motion was made and seconded for the CCCA LHRC to approve the conditional affiliation; the motion passed unanimously.

- b. Kathleen Toms, *Prospective Affiliate: Intercept Youth Services-Louisa* presented the program for affiliation, highlighting it's growth as a community based in-home service. While the program has been offering services through it's Henrico location, plans are to expand to the Louisa area which is requesting the affiliation. Ms. Toms reviewed the program's human rights policies, with recommendation made by the CCCA LHRC for amendment regarding restrictive interventions, with revisions to be sent to the CCCA LHRC. Mark Seymour-Advocate recommended the affiliation, noting the current good standing of Intercept-Staunton.

Action: Pending receipt of the amended policies, the motion was made and seconded for the CCCA LHRC to approve the affiliation; the motion passed unanimously.

- c. Greg Czynszczon-*Affiliate: Crossroads Counseling-Harrisonburg* requested a temporary affiliation for the Crossroads Counseling Program to be offered in Luray, noting that the program plans to present for a permanent affiliation with Northwestern LHRC at their upcoming meeting in September.

Action: The motion was made and seconded for the CCCA LHRC to approve the temporary affiliation for the Luray program; the motion passed unanimously.

3. Mark Seymour-DBHDS/Advocate presented the Advocate's Report, beginning with State-wide issues involving LHRCs, consumers, and healthcare providers. He reported that over 500 volunteers serve as members on Virginia's Local Human Rights Committees (LHRCs), acknowledging that recruitment remains a challenge. Referencing the 06/21/2010 memorandum from the VA Department of Behavioral Health and Developmental Services (DBHDS), Mr. Seymour announced that there is a moratorium currently in effect regarding the establishment of new LHRCs. He added that there has been tremendous interest by providers to offer services in the communities and they are in the early stages of diligence regarding regulation compliance. Mr. Seymour added that the State budget remains bleak and that for human rights advocates, the coverage areas had been expanded due to staff reductions.
4. A motion was made and passed to go into closed session pursuant to VA Code §2.2-3711 for the purpose of discussion regarding *Crossroads Counseling-Affiliated Program: Harrisonburg* regarding patient care. Upon reconvening in open session, the CCCA LHRC certified to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Action: The motion was made and seconded for the CCCA LHRC to approve the client consent form presented by Mr. Czyszczon as amended by the CCCA LHRC; the motion passed unanimously.

5. Joe Tuell-Facility Director presented the Facility Director's Report, stating that although operating beds had been reduced from 48 to 24 due to the 5 ½ month temporary re-location to the grounds of Western State Hospital, admissions for FY2010 were 564. He commented that given the closure of the Adolescent Unit at Southwestern VA Mental Health Institute (SWVMHI), the Center is projecting approximately 750 admissions for FY2011. Mr. Tuell added that recent budget reductions and staff cuts continued to be a challenge, recognizing that the Center has lost several employees and cut vacant positions. Mr. Tuell announced that due to the Center's diminishing resources, a reform workgroup has been established to streamline documentation in the patient medical record to better align with shorter Lengths-of-Stay (LOS). He concluded by acknowledging that the past year has been one of adaption for the Center.
6. Don Roe, Ph.D.-Assistant Facility Director reported that the Center had a 1-day unannounced onsite visit by The Joint Commission (TJC) on June 14, 2010. He reported that overall, the visit went well; the Center has two administrative items that are being addressed, with an action plan due to be filed in August.
7. A motion was made and passed to go into closed session pursuant to VA Code §2.2-3711 for the purpose of discussion regarding CCCA and patient confidentiality. Upon reconvening in open session, the CCCA LHRC certified to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.
8. The meeting was adjourned.