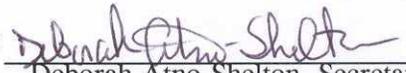


Commonwealth Center for Children & Adolescents  
Staunton VA  
**LOCAL HUMAN RIGHTS COMMITTEE**  
**11/16/2010**

Present: Susan Richardson, Chair  
Deborah Atno-Shelton, Secretary  
Joe Tuell, CCCA Facility Director  
Laura Ogden, *Affiliate: Specialized Youth Svcs*  
Jim Rankin, *Affiliate: NCG, Inc.,-Staunton/H'burg*  
Debbie Clatterbuck, *Affiliate: Family Ed. Svcs.*  
Michael Hamilton, *Affiliate: Liberty Point*  
Kathleen Toms, *Affiliate: Intercept Youth Svcs-Louisa*  
Jennifer Hatter, Prospective LHRC Candidate

Jim Strock, Vice Chair  
Mark Seymour, DBHDS/Advocate  
Pam White, CCCA LHRC Liaison  
Wendy Little, *Affiliate: Intercept Youth Svcs.*  
Michelle Dedrick, *Affiliate: VSDB*  
Bevin Yowell, *Affiliate: Family Pres. Svcs.*  
Kathryn Dickerson, *Affiliate: Liberty Point*

Prospective Program for Affiliation:  
Patrick Stiehm, *VA Home Based Counseling and VA Support Services*

Minutes Prepared by: Pamela White, CCCA Liaison      Approved by:   
Deborah Atno-Shelton, Secretary

CURRENT AGENDA	FUTURE AGENDA
1. Call to Order; Review of Minutes	1. Call to Order; Review of Minutes
2. General: Affiliated Programs	2. General: Affiliated Programs
3. Advocate's Report	3. Advocate's Report
4. CCCA Facility Director's Report	4. CCCA Facility Director's Report
5. Adjourn	5. <b>The next regular CCCA LHRC meeting has been scheduled for 01/18/2011@ 6:00pm.</b>

1. Susan Richardson-Chair called the meeting to order with round table introductions of all present and a review of the CCCA LHRC minutes of 09/21/2010.

Action: The motion was made and seconded that the CCCA LHRC minutes of 09/21/2010 be approved as presented; the motion passed unanimously.

**2. Requests for Program Affiliation:**

- a. Jim Rankin, *Affiliate: NCG, Inc.,-Staunton/H'burg* reported that NCG, Inc. was seeking expansion of the current program to the Elkton area and requested affiliation for that program.

Action: The motion was made and seconded: the CCCA LHRC approved the request for the affiliation of the Elkton Program.

- b. Patrick Stiehm, *Prospective Affiliate: VHBC* and *VSS* presented a general overview of the programs noting that VSS was adult-based rather than child-oriented. The VHBC program serves youngsters aged 4-21 years old. Both programs are located in Charlottesville which is seeking to expand coverage to Lynchburg and Nelson County.

Action: The motion was made and seconded: the CCCA LHRC approved the request for the affiliations of VHBC and VSS as presented.

**General Information** from the affiliated programs included:

- a. Kathryn Dickerson-*Affiliate: Liberty Point* commented that the new school would be opening early in 2011. She also invited all present to the program's Open House scheduled for Friday-Nov. 19<sup>th</sup> 11am-1pm.
- b. Kathleen Toms, *Affiliate: Intercept Youth Svcs-Louisa* thanked the CCCA LHRC for its input regarding policies and reported that the verbiage had been submitted and accepted by the program.
- c. Jim Collins, *Affiliate: Minnick Education Center* reported that the program was establishing a presence in the Staunton area.

3. Mark Seymour-DBHDS/Advocate presented the Advocate's Report, announcing that although the State's budget issues continued, the Advocate position at Eastern State Hospital would be filled. He commented that most programs have been proactive in addressing concerns and issues.
4. Joe Tuell-Facility Director presented the Facility Director's Report, stating that admissions had been increasing. He shared that CCCA had experienced a challenging year of adaptation in many ways and was anticipating more budget reductions. Mr. Tuell added that comments from patient/parent satisfaction surveys were positive overall.
5. A motion was made and passed to go into closed session pursuant to VA Code §2.2-3711 for the purpose of considering appointments to and removals from Local Human Rights Committees. Upon reconvening in open session, the CCCA LHRC certified to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Action: After the applicant questionnaire review and candidate interview, the CCCA LHRC recommended that Jennifer Hatter's application be submitted to the State Human Rights Committee (SHRC) for approval and appointment.

6. The meeting was adjourned.